

College of Engineering, Vadakara
Minutes of 15th Meeting of Board of Governors

Presided by

Hon'ble Chairman: Dr.C.S.Sridhar

Venue: Conference Hall, College of Engineering, Vadakara

Date: 1st October 2015 **Time:** 10 AM

Members Present

1. Dr.C.S.Sridhar, Chairman
2. Dr.V.Gopakumar, Director, SPFU (DTE)
3. Dr. O.A.Joseph, Principal
4. Dr. N.K. Narayanan (Academician)
5. Prof.T.P.Kannan (Academician)
6. Mr.V.R.Krishnan (Industrialist)
7. Mrs.Smitha.C.K (Institutional BoG Member)
8. Mr.Jithendra.K.B (Institutional BoG Member)

Also present

1. Dr.Babitha.K.V(Financial Nodal Officer)
2. Mr.Abhilash.R.S(Procurement Coordinator)
3. Smt.Sreena.S(Academic Coordinator)
4. Mr.Firozmon.A.M(III Cell Coordinator)
5. Mr.Anish.A Aziz (R&D Coordinator)
6. Smt.Surya T V (HOD in charge, Dept. of Civil)
7. Mr.Rohith Ram(HOD in charge, Dept. of EIE)
8. Smt.Resmi K Raj (HOD in charge, Dept. of EEE)
9. Smt.Linda Sebastian (HOD in charge, Dept.CSE)
10. Smt.Ragi.R.G (HOD in charge, Dept. of ECE)
11. Smt.Shejina.V (HOD in charge, Dept. of IT)

Item No BoG 15.1: Confirmation of the Minutes of the 14th Meeting of the Board of Governors held on 22-05-2015 at Conference Hall, College of Engineering, Vadakara.

The Minutes of the 14th Meeting of Board of Governors of TEQIP Phase II of CE Vadakara held on 22-05-2015 is confirmed by the BoG members.

Item No BoG 15.2 : Report on the action taken/action pending on the pertinent decisions in the Minutes of the 14th Meeting of the Board of Governors held on 22-05-2015 at Conference Hall, College of Engineering, Vadakara.

SL NO	SUGGESTION	ACTION TAKEN
1	BoG appreciated the work done for the preparations of revised IDP. The programs are to be conducted without affecting the regular academic activities of the Institution.	Noted
2	BoG Chairman requested Principal not to overload the faculty/staff members since it may lead to poor performance	Noted
3	BoG directed to get the consent from SPFU to give financial assistance for the Technical magazine of IT dept.	Noted and the item is included in the detailed agenda
4	BoG directed to conduct an internal audit of the procured items	Same is conducted

Item No BoG 15.3: Expenditure incurred for procurement of equipments and furniture and price revisions of various completed packages

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of procurement of packages completed post 14th BoG meeting. The packages completed post the 14th BOG meeting is detailed below.

Table 15.3: Details of Completed Packages Post the 14th BOG meeting

SI. No	Package No.	Package Name	Mode of Purchase	Firm	Estimated Amount	Actual Amount	Variation (%)
1	TEQIP-11/2013/KLIG11/Shopping/88	Instrumentation lab equipment	Shopping	Elmactics enterprises,SNDP Shopping complex,Alinchuvadu, kochi	361343	361343 10/07/15	0
2	TEQIP-11/2012/KLIG11/Shopping/2	Measuring Instrument for NDT Lab	Shopping	Integarted Instrument and Service, Ernakulam	766100	802185 (balance 10 % paid on 11/06/15)	4.4
3	TEQIP-11/2014/KLIG11/Shopping/144	Generator 125 KVA	Shopping	Green Diesels, Kannur	900000	980000 (10 % balance paid on 07/09/15)	8.16

The BoG approved the completed procurements and ratified the payment and pay revisions given in the table 15.3.

Item No BoG 15.4 : Procurement plan for the remaining fund

A request to purchase Computers and Campus Management software is made by the Principal for the remaining amount. Rs 10,11812 is remaining unspent under the head of procurement.

BoG directed that PMSS procedures for procurement should be completed after payment approval. The outcome of the procurement also is to be mentioned in action taken report. Procurement of the equipments/tools which is/are essential for the Institution is approved for the remaining amount (10 lakhs). BoG directed to prepare a procurement plan for an additional amount of 20% of the remaining fund.

BoG approved the procurement plan of the Institution and BoG directed to initiate packages for computers and Campus Management Software at the earliest.

Item No BoG 15.5: Ratification for the various Academic programs conducted

The tables below summarize the in-house and out-station training programs, details of professional society memberships as well as conferences attended by the faculty and staff of the institute, post the last BoG meeting.

15.5.1 Faculty Development Program – In-house

Dr.O.A.Joseph (Principal, CE Vadakara) presented various in house programs conducted post the 14th BoG meeting .

Table 15.5.1: Details of Completed Packages Post the 14th BOG meeting

SI No.	Title of the program	Department	Duration and Dates	Coordinator	Expense (Rs)
1.	Programming skill in MATLAB & Technical writing on Latex	ECE	5 days,10/08/2015 to 14/08/2015	Jisha M V	43086 20/08/15
2.	System Designe using Labview	EI	5 days, 14/09/15 to 18/09/2015	Rohith Ram	97644
3.	Concept Coching-ICT Academy	Institutional	3 days, 19/08/15 to 21/08/15	Prasanth T K	6330

BoG ratified the payments made for the various in house FSD programs given in the table 15.5.1

15.5. Ratification for the expense incurred for various Out Station programs attended by the faculty/staff

Dr.O.A.Joseph(Principal, CE Vadakara) presented various out station programs conducted post the 14th BoG meeting

Table 15.5.2: Details of Out-Station Programs attended by Faculty/staff members post the 14th BoG meeting.

I No	Name	Designation	Department	Program	Institution	Dates and Duration	Expense
1.	Jasim Jalaluddin	Asst.Professor	ECE	SAHGE Self Awareness and Higher Goals in Education	IIT Madrass	5 days,June 2 nd to 6 th	4764 09/06/15
2.	Jasim Jalaluddin	Asst.Professor	ECE	Workshop on translational engineering-Need of the hour.	Govt.Engg Collehge Barton Hill Trivandrum	1 Day, May 30 th 2015	2112 09/06/15
3.	Linda Sebastain	Asst.Professor	CSE	Research methodology for science and	NIT Calicut	6 Days, 25.05.15 to	9262 06/07/15

				management		30.05.15	
4.	Shanavas K P	Asst.professor	Mechanical Engg	Research methodology for science ,Engineering & Management	NIT Calicut	6 Days, May 25 th to 30th,2015	9262 06/07/15
5.	Deepa R	Asst.Professor	MCA	Research methodology for science ,Engineering & Management	NIT Calicut	6 Days, May 25 th to 30th,2015	9262
6.	Ragi R G	Asst.Professor	ECE	Research methodology for science ,Engineering & Management	NIT Calicut	6 Days, May 25 th to 30th,2015	9262
7.	Shibli T	Asst.Professor	CSE	Research methodology for science ,Engineering & Management	NIT Calicut	6 Days, May 25 th to 30th,2015	9262
8.	Sindhu P V	Librarian		KOHA,D SPACE and JOOMLA	IIT Roorkee	5 days, May 4 th to 8 th 2015	12374 25/05/15
9.	Saji K Vettathu	Librarian		Workshop on open source software	IIT Roorkee	5 Days May 4 th to 8 th 2015	16656 25/05/15
10.	Preetha R D	Instuctor	ECE	Design and Analysis of Efficient Antennas for Wireless communication	IIT Kharagpur	6 Days,25 th to 30 th May,2015	11456 14/07/15
11.	Sidhik A	Asst.Professor	IT	PYTHON one day workshop	FISAT,Angamaly	1 Day, 09.07.2015	1662 15/07/15
12.	Jisha M.V	Asst.Professor	ECE	Design and Analysis of Efficient Antennas for Wireless communication	IIT Kharagpur	6 Days,25 th May to 30 th May,2015	29530 15/07/15
13.	Rajesh T P	Tradesman	ECE	C & C++ training	Keltron IT Education Centre, Calicut	29 days 02/06/15 to 30/06/15	4896 29/07/15
14.	Nithin T	Asst.Professor	EEE	Lab view	Govt. Engg College Palakkad ,	3 days, 20-07-15 to 22-07-15	6220 01-08-15

					Sreekrishnapuram		
15.	Rohith Ram T	Asst.Professor	EIE	Lab View	Govt. Engg College Palakkad , Sreekrishnapuram	3 days, 20-07-15 to 22-07-15	6220 01-08-15
16.	Shejina V	Asst.Professor	IT	Pedagogical Training	IIT Madras	3 Days, 27 th to 29 th 2015	4139
17.	Dr.Babitha K V	Asst.Professor	Applied Science	Pedagogical Training	IIT Madras	3 Days, 27 th to 29 th 2015	4429
18.	Dhanya A K	Asst.Professor	CSE	Pedagogical Training	IIT Madras	3 Days, July 16 th to 18 th 2015	3829 17/08/15
19.	Dhanya V	Asst.Professor	IT	Pedagogical Training	IIT Madras	3 days, 27/07/15 to 29/07/15	4009
20.	Rinju Balu K K	Asst.Professor	Mathematics	FDP on teaching learning process	IIT Madras	3 Days, July 16 th to 18 th 2015	3829 17/08/15
21.	Abhilash R S	Asst.Professor	EEE	FDP on teaching learning process	IIT Madras	3 Days, July 16 th to 18 th 2015	3929 17/08/15
22.	Prasanth T K	Asst.Professor	MCA	Unfolding Big data Technologies	College of Engineering,Thalassery	5 days (20-07-15 to 24-07-15)	2194 11/08/15
23.	Sidhik A	Asst.Professor	IT	Python Programming	U K F College of Engineering & Technology, Kollam	1 day, 24-07-15	2210 24/07/15
24.	K Soumyan	Asst.Professor	CE	Introduction to sustainable engineering	College of Engg-Trivandrum	3 days 18-06-15 to 20-06-15	6162 10/09/15

25.	Mohammed Shahad K K	TECHNICAL STAFF	ECE	PCB design and Fabrication Techniques	College of Engineeri ng,Karun agappally	3 days, 16/09/201 5 to 18/09/201 5	3943 23/09/15
26.	Rajith R	TECHNICAL STAFF	ECE	PCB design and Fabrication Techniques	College of Engineeri ng,Karun agappally	3 days, 16/09/201 5 to 18/09/201 5	1000
27.	Ajisha S	Asst Professor	EEE	Modelling and simulation of power electronics and power system	College of Engg. Peruman	3 days 20/07/15 to 22/07/15	6816 16/07/15
28.	Rajeesh K	Instructor	CSE	Saksham – IT Champion training programme	Govt. Engineeri ng College – Kozhiko de	6 days, 14/09/15 to 19/09/15	2422 23/09/15
29.	Nilina T	Asst. Professor	IT	Saksham – IT Champion training programme	Govt. Engineeri ng College – Kozhiko de	6 days, 14/09/15 to 19/09/15	1724 23/09/15
30.	Anagha CM		CSE	Saksham – IT Champion training programme	Govt. Engineeri ng College – Kozhiko de	6 days, 14/09/15 to 19/09/15	1724 23/09/15

BoG ratified the expense incurred for the participation of Faculty/Staff in outstation programs listed in the Table 15.5.2.

15.5..3 Details of Professional Membership fees paid by Faculty/staff members post the 14th BoG meeting.

Dr.O.A.Joseph(Principal, CE Vadakara) presented the Professional Membership fees paid by Faculty/staff members post the 14th BoG meeting.

Table 15.5.3: Details of Professional Membership fees paid by Faculty/staff members post the 14th BoG meeting.

I No	Name	Designation	Department	Program	Expense
1	Surya T V	Asst. Professor	CE	Membership fee for Indian Concrete Institute	Given 50% of the fee (3932) 24/07/15

BoG member Dr. Gopakumar V (SPFU Director) explained the importance of professional membership and advised to take initiative in motivating all faculty to take membership from credible organizations like I EEE. He also directed to discourage faculty to take membership from institutions like ISTA. He advised to use the Journals getting through this membership can be used as resource for department library.

BoG ratified the expense incurred for the Faculty/Staff for the payment of the Professional Membership fee listed in the table 15.5.3.

15.5. Ratification of the expense incurred for the participation of Faculty/Staff members in 4 conference for paper presentation for the period up to 01-10-2015.

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of conference and its expense incurred for the participation of Faculty/Staff members for the post of 14th BoG meeting.

Table 15.5.4: The details of faculty participation in conference for paper presentation

Sl No	Name & Department	Conference details	Held at	Paper name	Expenses	Date
1.	Jithendra K.B	ICICSE – 2015	Guru Nanak Institute of Technology-Hyderabad	High security pipelined elastic substitution box with embedded permutation facility.(proceedings - SPRINGER AISC (07-08-2015 to 08-08-2015)	33030	17/08/2015
2.	Jithendra K.B	ICNIC-2015	Sree Venkateswara College of Engineering , Bangalore	High security elastic serial substitution box for block cipher (18-05-15 to 20-05-15)	8271	17/08/2015
3.	Jithendra K.B	CIIT-2015	IDES,Bangalore	Enhancing the uncertainty of hardware efficient substitution box based on linear cryptanalysis (01-08-15)	14735	17/08/2015
4.	Smitha C K	ITC 2015	Chennai	Analysis of the effects of mobile phone radiation on brain using approximate entropy (28-03-15 to 29-03-15)	9350	18/05/2015
5.	Smitha C K	ICTRC 2015	Abu Dhabi	Entropy analysis to study the effects of mobile phone radiation on brain. (17-05-15 to 19-05-15)	18700	25/05/2015

BoG ratified the payment made to meet the expense towards registering/attending the Conference given in 15.5.4

Item No BoG 15.6: Ratification/Approval of Reimbursement of fee for PhD/M.Tech

15.6.1 Reimbursement of tuition fee for PhD/M.Tech

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of tuition fees paid for PhD/M.Tech for the post of 14th BoG meeting

SI No	Name of Faculty	Department	Course (PhD/M.Tech)	Institution	Semester	Date	Amount (Rs)
1	Jithendra K B	ECE	PhD	CUSAT	5 th	17/08/15	1600
2	Aswathi C R	EEE	M.Tech	NIT Calicut	3 rd	05/08/15	39875
3	Akhila M	CSE	M.Tech	CUSAT	3 rd	14/07/15	15395
4	Anupama K	IT	M.Tech	CUSAT	3 rd	14/07/15	17595
5	Nithya A K	IT	M.Tech	CUSAT	3 rd	13/07/15	17595
6	Sithara E P	CSE	M.Tech	NIT Calicut	4 th	17/06/15	19495
7	Roshith K	EI	M.Tech	NIT Calicut	3 rd	17/08/15	39875
8	Prapu Premnath	ECE	M.Tech	Govt. Engineering College, Wayanad	1 st	25/09/15	7500

Table 15.6.1: Reimbursement of M.Tech/PhD tuition Fee

BOG ratified the amount reimbursed to the faculty members as the fee for M.Tech/PhD programs paid by the Faculty members of the institution after the last BOG meeting listed in Table 15.6.1.

15.6.2 : Sithara E P (Asst. Professor in CSE) requested to refund the MTech fees for extended semester (her course extended by one semester due to maternity leave. Her MTech fee for the four semesters has been already met through TEQIP II)

BoG directed not to give fee, more than 4 times during the M.Tech program to any faculty member for any reason from TEIP. Also BoG decided to give no financial support for faculty members for attending any faculty development program during their M.Tech program.

Item No BoG 15.7: Report of IIIC Activities and Approval

Dr.O.A.Joseph (Principal, CE Vadakara) presented the details of Report of IIIC Activities and its expense incurred for the post of 14th BoG meeting.

Table 15.7: List of III Cell programs

SI No	Title of the program	Department	Duration and Dates	Coordinator	Expense incurred (Rs)
1.	INNERVE - How to run a student branch like a startup	EEE	1 day, 27/06/15	Abhilash R	4400 13/07/15
2.	Developing web applications using PHP,MySQL	IT	2 days, 19/08/2015 to 20/08/2015	Anish A Aziz	15020 10/09/15
3.	Current Engineering Education	Applied Science	1 day, 01-08-15	Rinju Balu K K	5000 03/08/15
4.	Industrial Orientation and training	MCA	4 days, 13--07-15 to 16-07-15	Deepa R	20000 31/07/2015
5.	Designing and modeling of Solar off and on Grid Systems	EEE	8 days, 04/09/15 to 11/09/15	Abhilash R S	54040 11/09/2015
6.	Computer Graphics through Open GL	CSE	11-08-15	Hinisha K V	6035 30/09/15
7.	PC assembling and networking basics	CSE	2 days, 09/09/15 to 10/09/15	Neena M K	11187
8.	Programming paradigms and operating system concept	CSE	2 days, 09/09/15 to 10/09/15	Dhanya A K	12120
9.	Lab View	EI	2 days, 19/09/15 to 20/09/15	Rohithram	17494
10.	Orientation Programme for First year students		4 days, 01/08/15 to 04/08/15	Shijith K	71867

BoG ratified the payments made for III Cell activities listed in Table 15.7

Item No BoG 15.8: Report of programmes under EAP

Dr.O.A.Joseph (Principal, CE Vadakara) presented the Report of programmes under EAP for the post of 14th BoG meeting.

Table 15.8: Details of Remedial Classes engaged

SI No	Faculty Name	Department	Semester	Subject	No of Hours	Date	Total Honorarium
1	Sidhik A	IT	S 4 ECE	Computer programming	5	25/05/15	3000
2	Priyanka P	EI	S 6 CSE	Logic design	1	03/06/15	600
3	Jisha M V	ECE	S 8	Network theory	9	13/07/15	5400

4	Thanzeela N	ECE	S 8 ECE	Communication Engg	9	13/07/15	5400
5	Shinoj P	ECE	S 8	Electronic circuit	5	13/07/15	3000
6	Rinju Balu k K	Appli ed Scien ce	S 8 ECE	Engineering Mathematics	8	13/07/15	4800
7	Litha Mary P S	ECE	S 8	Solid State Devices	6	13/07/15	3600
8	Syam Chandran	ECE	S 8	Communication System	4	13/07/15	2400
9	Jyothsna S Mohan	CSE	S 4	Automated language and computation	12	24/07/15	7200
10	Namitha C K	Appli ed scien ce	S 4	Mathematics	3	07/08/15	1800
11	Ancy Sudhakar	IT	S 7	Object Oriented Modeling & Design	6	20/08/2015	3600
12	Uma Shankari	IT	S 7	Internet Programming	9	20/08/2015	5400

sBoG directed to identify 5 subjects in each discipline in which greater number of failure occurred in the University Examination and conduct remedial class for these subjects to prevent failure in future.

All the payments made for Equity Assurance Plan activities listed in Table2.6 ratified by the BOG. BoG directed to present the result analysis based on the remedial class conducted from 16th BoG onwards.

Item No BoG 15.9: Report of Expenses under IOC

Dr.O.A.Joseph (Principal, CE Vadakara) presented the Report of Expenses under IOC for the post of 14th BoG meeting.

Table 15.9: Details of expenses under IOC

Sl No	Department	Purpose	Amount	Date at which work done	Name of the person	Amount sanctioned date
1	Institutional	Adaper –Laptop/LCD	1400	10/07/2015	The principal College of Engineering	15/07/2015
2	Institutional	NBA accreditation related matters, Travelling to SPFU Trivandrum	2316		Aneesh A Aziz AP in IT	24/06/2015
3	Institutional	NBA accreditation related matters, Travelling to SPFU Trivandrum	2316		Arun R Chandran NBA Coordinator	24/06/2015
4	C E	Expenses incurred for purchasing box files to keep files related to NBA works	7115		Shabana Salih AP in CE	25/05/15
5	Institutional	Expenses incurred for Generator Servicing Work	7741		Praveesh Kumar (Electrician)	21/08/15
6	M E	Expenses incurred for repairing Laptop DVD Drive	1750		Shanavas K P A P in ME	23/09/15
7	Institutional	Expense for repairing Laptop (Replacing keyboard and CD drive)	3900		Jithendra.K.B	25/09/2015

All the payments made for IOC activities listed in the table 15.9 ratified by the BOG.

Item No BoG 15.10: Financial Support for the Technical Magazine

Mr. Anish A Aziz, AP, Dept of IT presented the Report of Technical Magazine prepared by IT.

Report on Magazine

Students of IT dept. has decided to publish a technical magazine named 'TECHZOOM 015' in the month of October 2015. This is done as a part of the department association named **ELITE**. The editorial board has collected articles from

students and faculty members of CEV. They have conducted online and offline survey regarding the usage of social media and other communication methods. They have also included articles regarding the latest trends in IT and ITES sectors from industrial experts. Magazine also includes the details of the events organized by the department.

This magazine may enhance the organizing, technical and managerial skills of our students.

BoG approved the sanction of Rs 18,000 for the publishing of the Magazine

Item No BoG 15.11: Approval of the In-house and outstation, Conference programmes for faculty and staff for the next three months

15.11.1 In house Programs

Dr.O.A.Joseph(Principal, CE Vadakara) presented the In house programs planned for the period up to 31/12/2015

Table 15.11.1: In House programs planned up to 31st December 2015

SI No.	Title of the program	Department	Duration and Tentative Dates	Coordinator	Expected Expense (Rs)
1.	Sustainability in Civil Engineering	CE	6 days, Nov 16th-21 st	Surya. T. V, Firosmon. A. M	1,10,000
2	FDP on Recent Trends in Signal Processing	EI	5days 16/11/2015 to 21/11/2015	Rohithram T Asst.Professor	150000/-
3	Workshop on Industrial Automation using PLC/SCADA	EI	5days 14/12/2015 to 18/12/2015	Sanoj K P Asst.Professor	150000/-
4	VLSI design using cadence	ECE	5 Days Nov 23-27	Lalji Cyriac, Arun R Chandran	2,00,000
5	FDP on Computer Networking & Network Security Methods	CSE	6 days 9/11/15 – 14/11/15	Neena M K	100000
6	Recent trends in Image Processing	CSE	6 days 7/12/15 – 12/12/15	Deepthi K	100000
7	Electrical System Design & ECAD	EEE	5 Days, 16-11-2015 to 20-11-2015	Ajisha S. Neelima Surendran	1,00,000/-
8	Administering Network Components and Infrastructure Servers	IT	5 days, 23rd to 27th of November 2015	Mr. Sidhik A	1, 10, 000/-
9	Developing Android Applications	IT	5 days, 02 to 06 of November 2015	Mr. Anish A Aziz	1, 15, 000
10	Workshop on Advanced Topics in Koha: best practices	Central Library	3 days, 29/10/15 to 31/10/15	Saji K Vettathu	80,000/-
11	Communicational Improvement and faculty development programme	Applied Science	5 days, 23/11/15 to 27/11/15	Mr. Vijayan	75,000

BoG approved the expected expenditure for conducting various in house programs listed in table 15.11.1

15.11.2 Out Station Programs

Dr.O.A.Joseph (Principal, CE Vadakara) presented the Out station programs planned for the period up to 31/12/2015

Table 15.11.2.1: Out station programs planned up to 31st December 2015

SI N o	Name of Faculty	Department	Title of the Program	Dates of Program	Institution	Registration Fee
1.	Surya. T. V	CE	Effective teaching	3 days, December 2015	IIT Madras	15,000
2.	Soumyan. K	CE	Effective teaching	3 days, November 2015	IIT Madras	15,000
3.	Rohithram.T	EI	Effective teaching	3 days, December 2015	IIT Madras	15,000
4.	Aruna AS	CSE	FDP on Enterprise Cloud Computing	6 days Nov 17 th 21 st	IIM Kozhikode	15000
5.	Deepthi K V	CSE	Workshop on R Programming Language	2 days Oct 16 to 17	NIT Trichy	20000
6.	Ramanand A C	ECE	Improve Teaching skill	3 Days 8 TH to 10 th October 2015	IIT Madras	15,000
7.	Shinoj P	ECE	Improve Teaching skill	3 Days 12 TH to 13 th October 2015	IIT Madras	15,000
8.	Ragi R G	ECE	Improve Teaching skill	3 Days Nov 2015	IIT Madras	15,000
9.	Jisha M V	ECE	Improve Teaching skill	3 Days 12 TH to 13 th Nov 2015	IIT Madras	15,000
10.	Reshmi K. Raj & Anjana S.	EEE	Energy Auditing	3 Days, 28-09-2015 to 30-09-2015	College of Engineering, Kidangoor	Rs. 2000/-
11.	Ajisha S.	EEE	Power-Industry Familiarization	3 Days, 15-10-2015 to 17-10-2015	PETARC, Moolamattom	Rs, 10,000/-
12.	Thasreef H. R., Liji Mohan & Chinchu Mary Chacko	EEE	Modern day applications of special electrical machines and their control aspects	6 Days, 12-10-2015 to 17-10-2015	College of Engineering, Trivandrum	Rs, 3000/-
	Dayana &	EEE	Power Quality	3 Days	Thejus	Rs. 2000/-

15.11.2.2 Management Capacity

Table 15.11.2.2 out station programs under Management Capacity planned up to 31st December 2015

Sl No	Topic	Department	Duration and dates	Institution	Expected expense	Faculty/staff name
1.	Innovative approaches in management Teaching	CSE	5 days Nov 17 th to 21 st	IIMK	15000	Aruna A S
2.	Management Training	CSE	Oct 9 th 10 th 11 th	IIT Chennai	30000	Anagha A S
3.	Programme by Shiva Khera on Hi-Impact Leadership : Blue Print For Success	CSE	8 th to 10 th Oct	Government Engineering College, Bartonhill,	40000	Sreena S
4.	Programme by Shiva Khera on Hi-Impact Leadership : Blue Print For Success	CSE	8 th to 10 th Oct	Government Engineering College, Bartonhill,	40000	Dhannya A K
5.	Programme by Shiva Khera on Hi-Impact Leadership : Blue Print For Success	ECE	3 Day 8 TH to 10 th October 2015	Trivandrum-35	40,000 + TA DA	Ragi R G
6.	Programme by Shiva Khera on Hi-Impact Leadership : Blue Print For Success	ECE	3 Day 8 TH to 10 th October 2015	Government Engineering College, Bartonhill, Trivandrum-35	40,000 + TA DA	Lalji Cyriac
7.	Programme by Shiva Khera on Hi-Impact Leadership : Blue Print For Success	EEE	3 Days, 08-10-2015 to 10-10-2015	Government Engineering College, Bartonhill, Trivandrum-35	Rs. 40,000/-	Abilash R. S.
8.	Programme by Shiva Khera on Hi-	Mech	8 th to 10 th Oct	Government Engineering	40000	Shijith K

	Impact Leadership : Blue Print For Success			College, Bartonhill, Trivandrum		
9.	Programme by Shiva Khera onHi- Impact Leadership : Blue Print For Success	Mech	8 th to 10 th Oct	Government Engineering College, Bartonhill, Trivandrum	40000	Shanavas K P

BoG approved the expected expenditure for conducting various out station programs listed in the above table 15.11.2.1 and table 15.11.2.2

15.11.3 Conferences

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of faculty participation in conference planned for the period up to 31/12/2015

Table 15.11.3: The details of faculty participation in conference planned up to 31st December 2015

SI No	Name & Department	Conference details	Held at	Paper name	Expenses	Date
1.	Jithendra.K.B AP in ECE	International Conference on Signal processing and Communication SPC 2015	Trivandrum	Enhancing the uncertainty of hardware efficient substitution box based on differential cryptanalysis	18000	October 30, 31

BoG approved the expected expenditure for faculty participation in conference for paper presentation listed in the table 15.11.3

Item No BoG 15.12: Approval of the III Cell Activities for the next three months

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of the IIIC Activities planned up to 31/12/2015

Table 15.12.1: The IIIC Activities up to 31/12/2015

SI No	Title of the program	Department	Duration and Dates	Coordinator	Expected Expense (Rs)
-------	----------------------	------------	--------------------	-------------	-----------------------

1. 1	Robotics Workshop	CSE	4 days, 6/10/2015 to 09/10/2015	Aruna A S	28,000
2. 1.	Challenges in Civil Engineering Constructions	CE	1 day, Sept. 30 th	Surya. T. V	10,000
3. 2.	Ground water contamination	CE	1 day, Oct. 6 th	Firosmon. A. M	10,000
4. 3.	Foundation Course in Civil Engineering	CE	5 days, Nov. 23 rd to 27 th	Vijina. V. V	50,000
5. 4.	Project planning & construction management	CE	5 days, Dec. 7 th to 11 th	Soumyan. K	50,000
6.	Expert talk on BIOMETRIC ANALYSIS	EI	1Day Oct 2015	Sanoj K P	9500/-
7.	Workshop on Rasberry Pi (final year students)	EI	2 days Oct 2015	Saidas S R	20000
8.	Workshop on MATLAB	EI	2 day Oct 2015	Sanoj K P	20,000/-
9.	Industrial Interaction BOSCH INDUSTRIES	EI	1 Day Dec 2015	Sanoj K P	9500/-
10.	Workshop on Embedded system design	EI	2 Days Oct 2016	Aparna Jayaraj	20000
11.	Workshop on Document preparation using LaTeX(final year students)	EI	2 Days, Oct 2015	Vani M	20000
12.	Workshop on Document preparation using LaTeX (Pre Final year students)	EI	2 Days Dec 2015	Vani M	20000
13.	Workshop on Rasberry Pi (Pre Final year students)	EI	2 days Oct 2015	Saidas S R	20000
14.	Workshop on Quadcopter	EI	4 day, Dec 2015	Saidas S R	40,000
15.	Workshop on Java Programming	CSE	3 days 16,17,18 Dec 2015	Sithara E P & Dhannya A K	40000

16.	Workshop on PHP/mySQL	CSE	3 days 14,15,16	Anagha C M& Deepthi K	40000
17.	Expert talk on Recent project trends in Industry	CSE	1 day 25/11/15	Sonia Roland	10000
18.	Basic Electrical and Electronic Concepts	EEE	3 Hrs, 08-12-2015	Amaljith M. K. & Liji Mohan	Rs. 5,000/-
19.	3D Printing Technology	EEE	1 Day, 12-12-2015	Reshmi K. Raj & Dayana	Rs. 10,000/-
20.	Smart Grid	EEE	3 Hrs., 15-12-2015	Chinchu Mary Chacko & Anjana S.	Rs. 3,000/-
21.	Workshop on Aurdino	EEE	2 Days, 17-12-2015 & 18-12-2015	Ajisha S. & Thasreef H. R.	Rs. 20,000/-
22.	Expert Talk	ECE	1 Session, Oct 1 st week	Jisha M V	4000
23.	8051 and ARM Training 4 th year ECE students	ECE	6 Days, 28 th Sept to 3 rd Oct	Ramanad A C, Chinju G	80,000
24.	8051 and PIC Training 3 rd year ECE students	ECE	6 Days, 28 th Sept to 3 rd Oct	Shinoj p,Saran K B	80,000

Industrial Visit

Table 15.12.2: The Industrial Visit under III C Activities up to 31/12/2015

Sl No	Study topic	Duration and dates	Industry	Expected expense	Faculty/staff Accompanying
1	Industrial Visit – Instrumentation field(Final years)	1 week Dec 2015	KRL ERNAKULAM	10000/-	Sanoj K P AP in EI
2	Project development Tools	2 days Nov 27 th to 28 th	KINFRA	15000	Neena M K AP in CSE
3	GSM Controlled Street Light	7 Days,	110 KV substation-	Rs. 4,000/-	Reshmi K. Raj

		23-11-2015 to 30-11-2015	Puthur, Vadakara		AP in EEE
--	--	-----------------------------	---------------------	--	-----------

BoG approved the expected expenditure for the IIC Activities up to 31/12/2015 listed in Table 15.12.1 and 15.12.2

Item No BoG 15.13: Approval of the Research and Development Activities for the next three months

Dr.O.A.Joseph (Principal, CE Vadakara) presented the details Research and Development Activities planned up to 31/12/2015

Table 15.13: Research and Development Activities for the next three months

Sl No	Study topic	Duration and dates	Expected expense	Co-ordinator
1	Expert talk on the topic 'Indian Patents'	9th of November 2015	Rs.6000/-	Aneesh A Aziz
2	seminar on the topic usage of 'E-Resources for Research'	2 days, 10th and 11th of November 2015	Rs.20,000/-	Jasim Jalaluddin

BoG approved the expected expenditure for the Research and Development Activities for the next three months listed in Table 15.13

Item No BoG 15.14: Approval of the expenses under IOC for the next three months

Dr.O.A.Joseph(Principal, CE Vadakara) presented the details of expenses under IOC for the next three months

Table 15.14: details of expenses under IOC for the next three months

SI No	Department	Purpose	Requested Amount	Name of the person	Amount Requested date
1	Institutional	REPLACEMENT OF ITEMS DAMAGED DUE TO LIGHTENING DLINK 24 PORT SWITCH- 4 NOS- 7500*4= 30,000 WIRELESS POINT DLINK- 2 NOS - 12000 *2= 24,000	54000	REJEESH - INSTRUCTOR CSE	07/09/2015
2	MECH	Laptop repairing- Motherboard repair	12000	Shanavas K P AP in Mech	28/09/2015
3	MECH	Welding Machine repair	4500	Shanavas K P AP in Mech	28/09/2015
4	EI	Laptop repairing- Keyboard, Battery, Charger	6000	Rohithram T AP in EI	28/09/2015
5	EI	Projector- VGA cables not working – 3 numbers	2400	Rohithram T AP in EI	28/09/2015

BoG approved the expected expenditure under IOC listed in the above table 15.14.

Item No BoG 15.15: Report on “Moodle Course Management System” – Out station Program conducted at Sacred Heart College, Thevara

Dr. O.A Joseph explained the status of refund of the amount spent for Faculty/staff members of College of Engineering, Vadakara attended the outstation program “**Moodle Course Management System**” at Sacred heart college, Kochi during the month May 2014. Since SPFU disallowed the amount incurred for the mentioned program, it was decided by the Institution to collect the money back from the incumbents. This was intimated to all participants of the Moodle program. On their request, the Teqip committee gave 7 months of time to refund the whole amount. But it is found that the some of the faculty/staff members are not paying the amount regularly. The details of amount refunded is given below

SI No	Name	Designation and Department	Amount paid as on 28-09-2015 (out of Rs 35,000)
-------	------	----------------------------	---

1	Aneesh K.P	Tradesman, CSE	35000 (Paid Full amount)
2	Biju.N.R	Tradesman, CSE	25000
3	Saji K.Vattathu	Librarian	15000
4	Sindu P.V	Librarian	15000
5	Dhanya V	AP, IT	5000
6	Deepthi K	AP, CSE	5000
7	Aruna A.S	AP, CSE	5000
8	Navas.K	Computer Operator, CSE	Not paid any amount
9	Sajan.C.P	Instructor, CE	Not responded to memo

BoG directed to inform the details of the “Moodle Course Management System” to CAPE.

Item No BoG 15.16: Request for increase in the ceiling amount paid for M.Tech semester fee through TEQIP II

As per the BoG decision the upper limit of fee refunded through TEQIP is Rs 35,000/- per year in the case of students of self financing Engineering Colleges. The fee for M.Tech students in Govt. self finance Engineering Colleges is Rs 45,000/- per semester. A request is made by the Institution to allow a maximum amount of Rs.45,000/- as the M.Tech fee.

BoG decided that the maximum amount that can be given from TEQIP towards refund of M.Tech fee for faculty members should be the exact fee charged for government seats in the corresponding University.

Item No BoG 15.17: Appointment of new nodal officers for TEQIP II

The following Faculty members are appointed as nodal officers in TEQIP II office

A meeting held on 05/08/2015 at 11 am presided by TEQIP Coordinator Mr.Jithendra K B, held at College of Engineering, Vadakara took following decision

- Teqip Committee decided to transfer the charge of R & D coordinator, from Mr. Ratheesh P M (AP in E Dept.) to Mr. Aneesh A Aziz (Ap in ITDept.) in TEQIP –II.

A meeting held on 28/07/2015 at 11 am presided by TEQIP Coordinator Mr.Jithendra K B held at College of Engineering, Vadakara took following decisions

- Teqip Committee decided to transfer the charge of procurement coordinator from Mr. Prapupremnath (AP in EC Dept.) to Mr. Abhilash R S (Ap in EEE Dept.) in TEQIP –II.
- Teqip committee decided to handover the charge of Academic Coordinator from Mrs. Shibili. T (HoD CSE Dept) to Mrs. Sreena.S (AP in CSE) in TEQIP –II.

BoG approved the above decisions of the Teqip Committee meeting. Also directed to forward the details like phone number, email address of new nodal officer’s to SPFU.

Item No BoG 15.18: Appointment of MIS Officer for TEQIP II

Thejas C P has joined as MIS officer in TEQIP II office as on 03/09/2015 based on the interview conducted on 13/08/15

BoG approved the Appointment of MIS Officer for TEQIP II.

Item No BoG 15.19: Change of BoG member

Since Institutional BoG member Mrs.Shibily.T AP in CSE transferred to CE Thalassery, Mr. Jithendra.K.B is nominated as the Institutional BoG member in this vacancy.

BoG approved the Change of BoG member.

Item No BoG 15.20: Nomination for new member to BoG

The Academic Counsel of CE Vadakara suggested the nomination of eminent academicians like Dr. M.P.Chandrasekharan (Former Director, NIT Calicut)

BoG directed to write a request letter to SPFU for the nomination of new BoG member. Resume of the preferred personalities is to be attached along with that letter.

Item No BoG 15.21: Statutory Audit Observations

The statutory audit for the Financial Year 2014-15 is conducted in the month of August 2015. The observations is attached as Annexure V

BoG directed to give the management response to the auditors with supporting documents to get excused from disallowances

Item No BoG 15.22: Financial Reporting

Table 15.22 Details of expenses

Sl No	Head	Allotted amount (lakhs)	Amount spent (Lakhs)
1	Procurement	550	537.89
2	FSD	100	53.87
3	Academic Support	40	9.97
4	R&D	20	1.89
5	Capacity Enhancement	30	9.02
6	Reforms	20	12.93
7	III Cell	40	9.9
8	Assistantship	100	0
9	IOC	100	43.4
	TOTAL	1000	678.87

BoG ratified the financial statement as on 31-09-2015

The meeting adjourned at 2.30 pm

Chairman

Dr.C.S.Sreedhar

Principal

Dr.O.A.Joseph